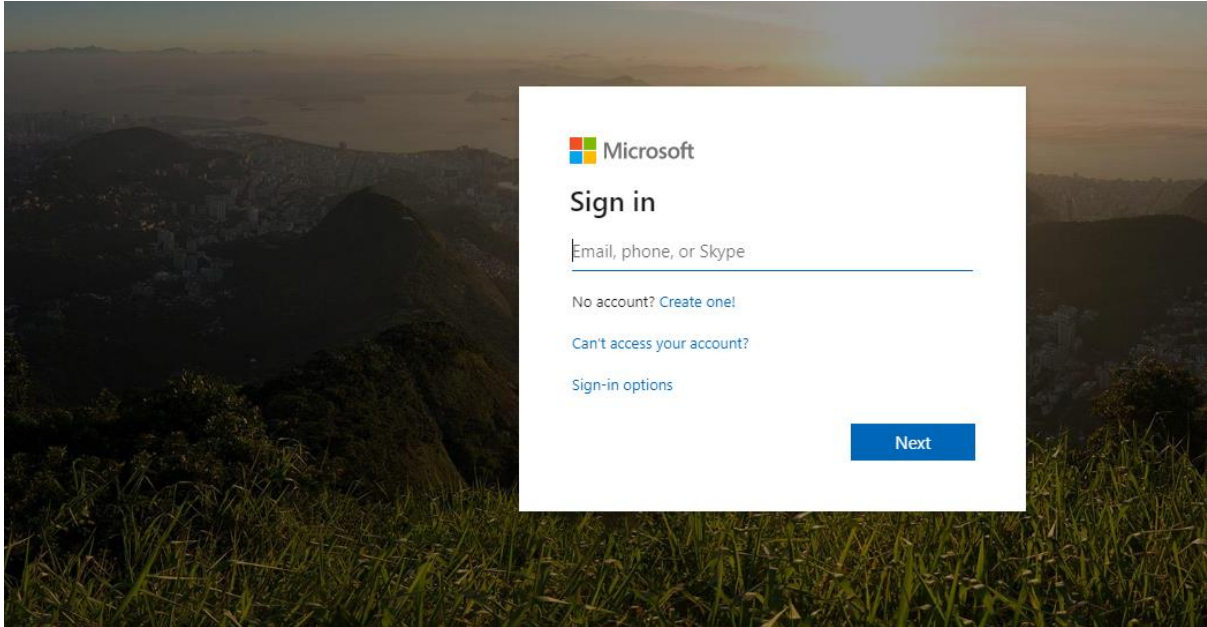
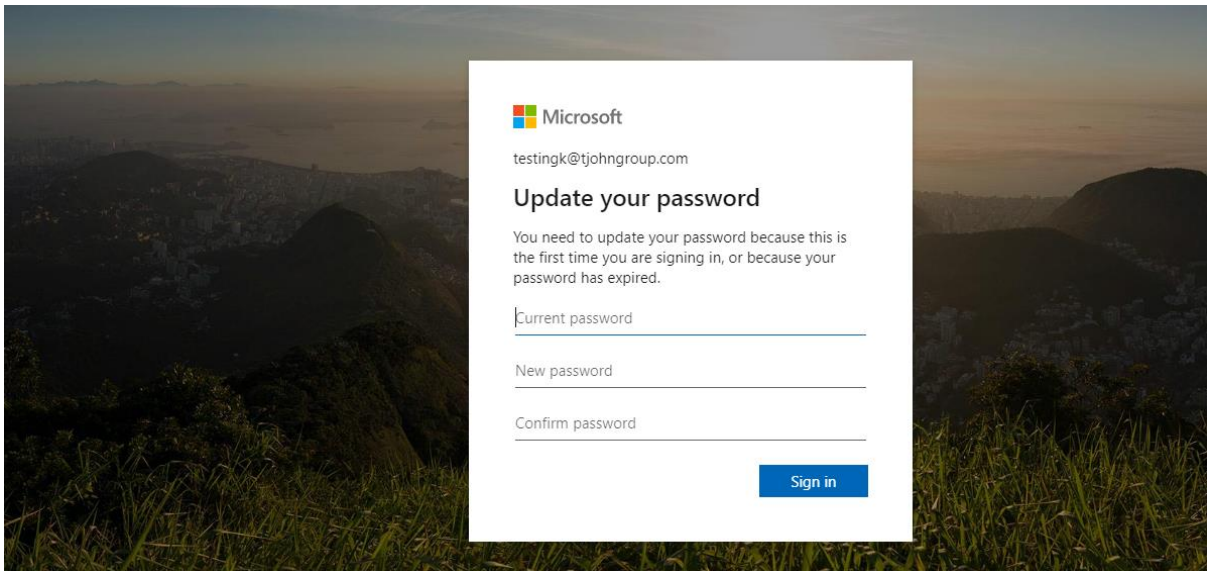


Guidelines for Login in to Teams

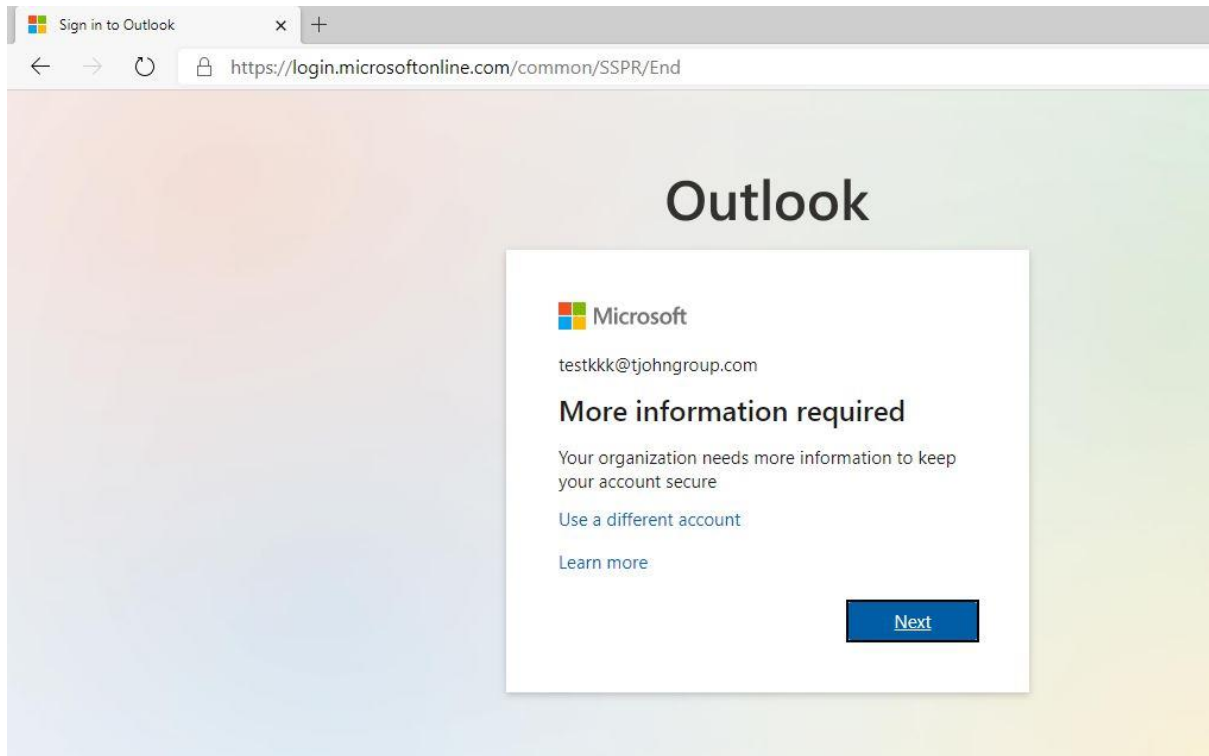
Login to Portal.microsoft.com ----- Login with given credentials



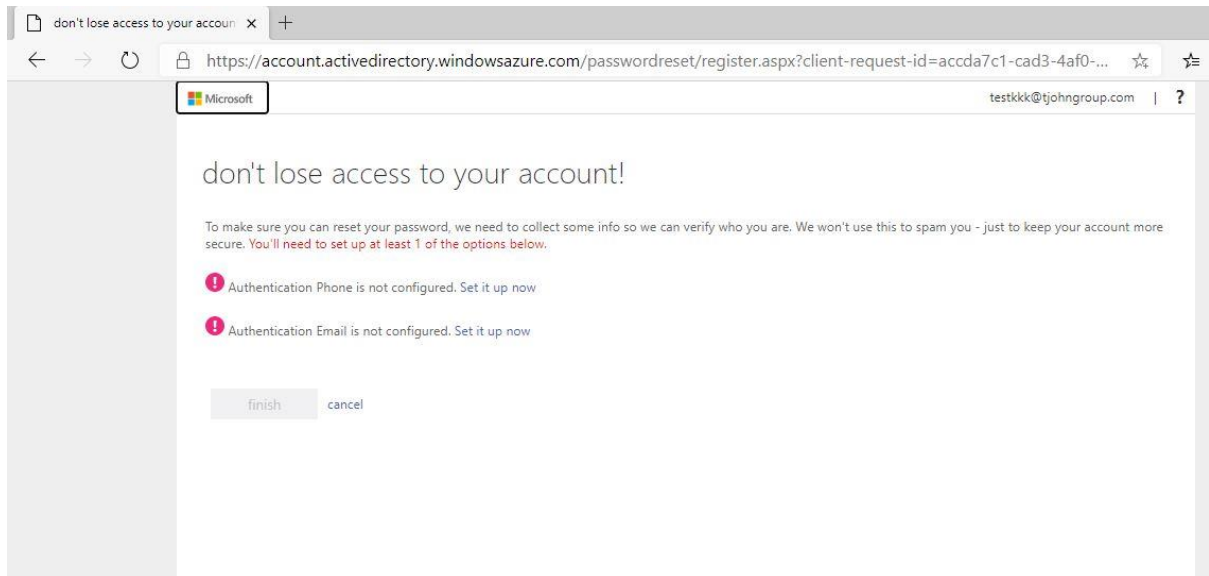
Reset new password



Click on next

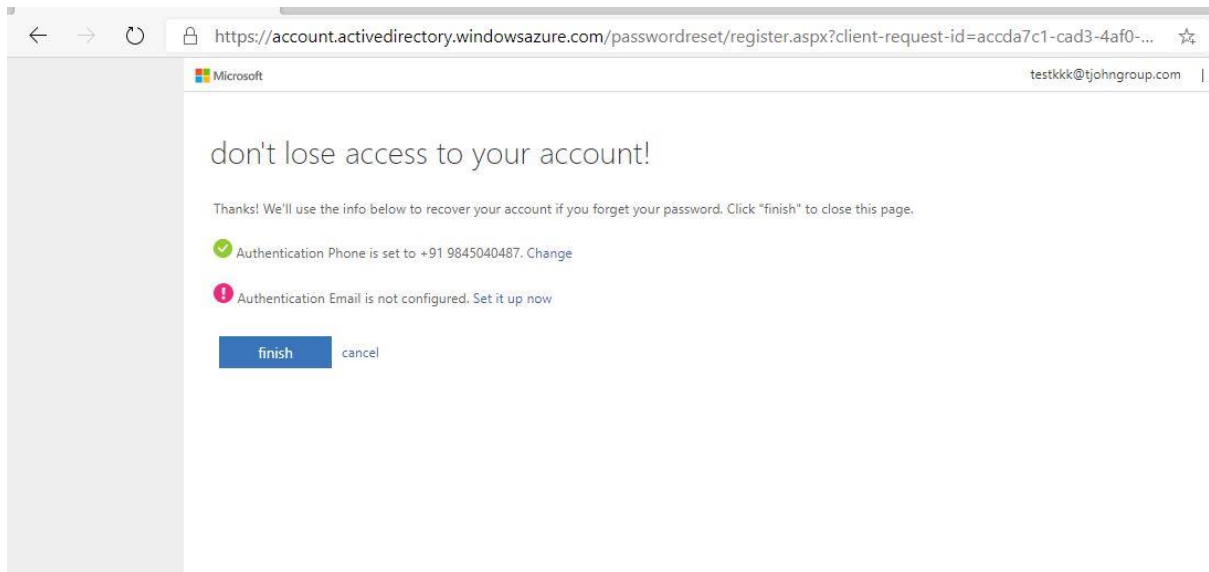


Once clicked on Sign in then system will route you to authentication page where you need to give your phone number and authenticate.

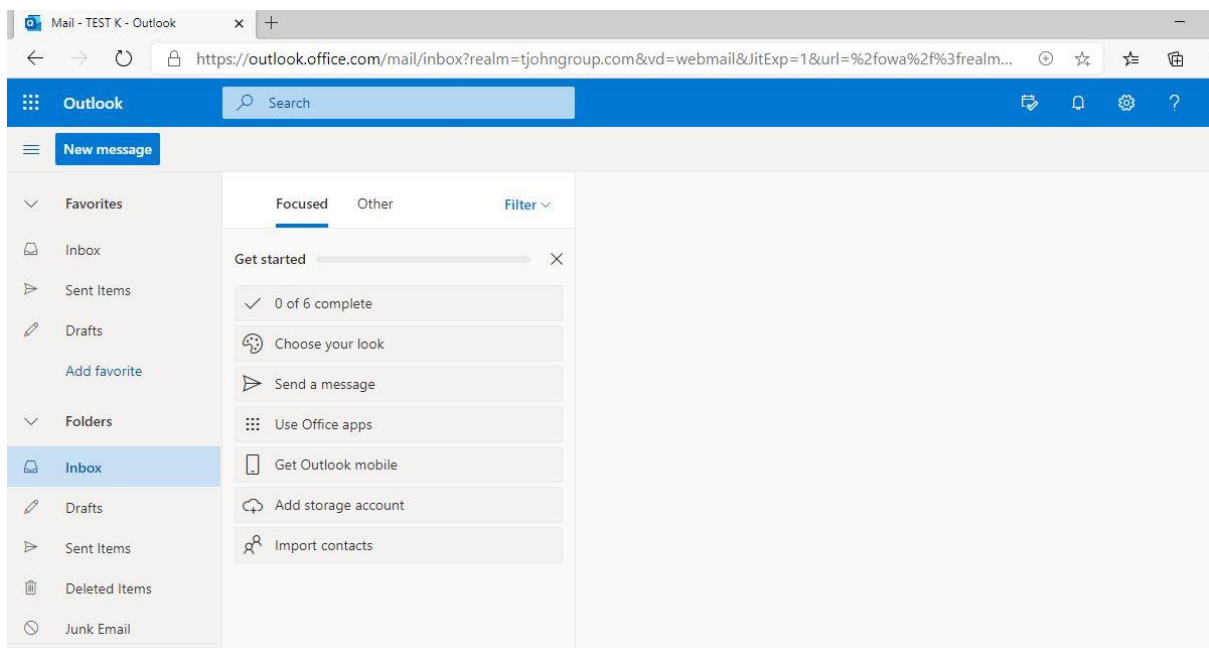


Click on Set it up now of Authentication phone and select region and type your phone number.

Once done authenticating click on Finish.



Then system will open your outlook mail id.



Outlook App also can be downloaded from the Play store/App store and can login to e-mail once the above steps are done.

Please note that, all important communications from college will be given through this outlook e-mail ID hence we request to download outlook app in phone for notifications.

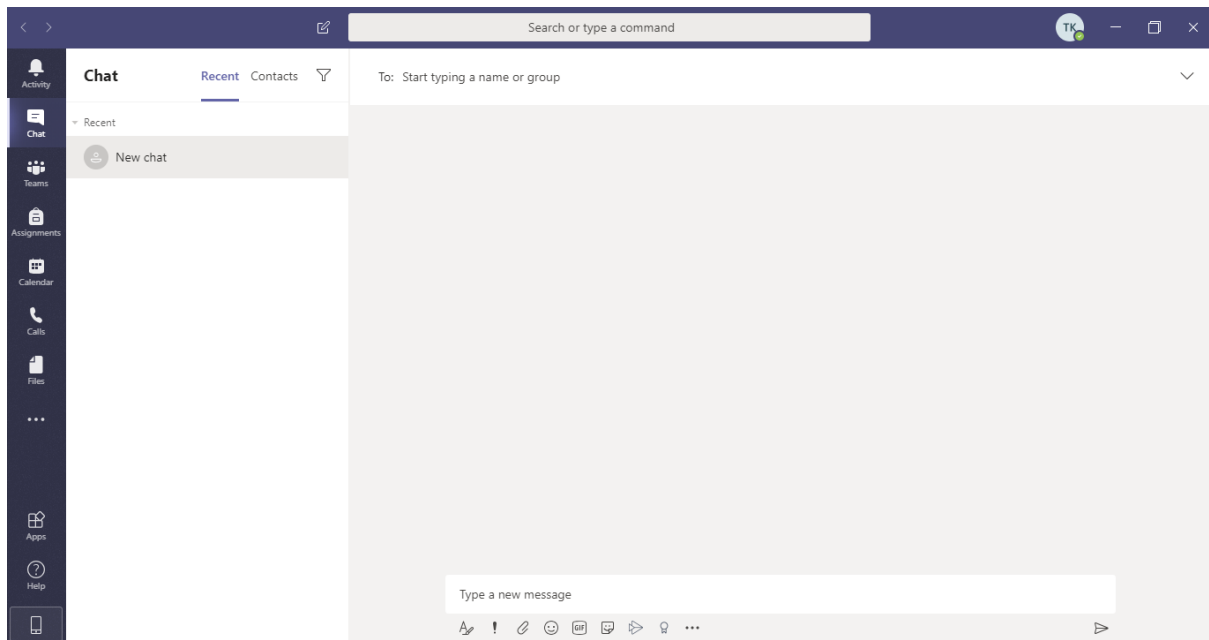
Now download Microsoft Teams into your desktop or Phone. Once downloaded Login with your college email ID login credentials.

Microsoft Teams



**Enter your work, school,
or Microsoft account.**

Not on Teams yet? [Learn more](#)



Teams is activate. Once your teacher sends the Invitation link to your email then click on that to join that group so that next time when you login you can see your class group.